

## **Beaver Dam Area Community Theatre Touring Act Selection**

Thank you for your interest in arranging a professional touring act with the Beaver Dam Area Community Theatre! If you have any questions, do not hesitate to contact managing director David Saniter at [info@bdact.org](mailto:info@bdact.org) or (920) 885-6891.

### **Things needed**

1. Please complete this application to the best of your ability before the next production committee meeting.
2. Include a description of the professional touring act with publicity and performance photos.
3. Bring music or a video of past performances by the act to the meeting. The committee can also look up links to a YouTube or like media account that shows the performer(s).

### **Things to remember**

1. This is your chance to sell the act. The better prepared you are gives the production committee a good understanding of how well you will be prepared to coordinate show.
2. There are many criteria the production committee looks at in picking productions. If your act is not picked this year, it may be a perfect fit for next year. Please try again.

Name of Touring Act:

Date of Proposal:

Coordinator:

Address:

Email:

(Phone #):

Show Date(s):

How is this show a good fit for BDACT? Why would it appeal to BDACT audience members? Marketability of the act is crucial given the population size and demographics of the area.

Is there anything that could be deemed controversial such as language, violence, or mature themes? If so, how could this be handled without offending audience members?

Set: Describe if the act needs any special staging, lighting, or sound?

Special needs: Are there any other production challenges that you foresee? How do you plan to overcome those challenges?

Budget Items	Sample	Submitted
Performance Fee	\$1,500	
Publicity	\$1,000	
Sales Tax	\$400	
Set	\$100	
Honoraria	\$330	
Sound/Lights	\$100	
Social	\$50	
In House Printing Color \$.20 B&W \$.05	\$350	
Miscellaneous	\$200	
Credit Card Expense	\$200	
TOTAL	\$4,230	

The goal of every production is for revenue to double show expenses \_\_\_\_\_

\$1,800 in profit per performance is needed to help BDACT cover overhead expenses each year.

Number of performances \_\_\_\_\_

**REGARDING EARLY RECRUITMENT OF SHOW STAFF-PLEASE NOTE THE FOLLOWING.**

It is the director's responsibility to gather his/her production help. If you need assistance finding some of the key production people, the volunteer coordinator has lists of potential volunteers. Not all the following positions may be needed for your production. Have as many verbal commitments from needed positions before your proposal as possible. Please remind those with whom you discuss your coordinating interest that an act is not approved until a budget has been accepted by the BDACT Board of Directors and a contract is signed with the performer or agent.

Coordinator: \_\_\_\_\_ (\$200 plus 6% of profit)

Assistant to performer(s): \_\_\_\_\_

Stage Set-up: \_\_\_\_\_

Lights: \_\_\_\_\_ (\$50)

Sound: \_\_\_\_\_ (\$50)

Publicity Assistant: \_\_\_\_\_

House Manager: \_\_\_\_\_ (\$15 per performance)

Ticket Sales at Door: \_\_\_\_\_

Concessions: \_\_\_\_\_

The managing director, production & volunteer coordinator, and production committee are there to assist you with your show when possible. If you need help in any area, please do not hesitate to ask.