

BDACT ORCHESTRA CONDUCTOR CONTRACT

This agreement is made and entered _____, 20____, by and between the BEAVER DAM AREA COMMUNITY THEATER, INC., hereinafter referred to as BDACT and (Name) _____, hereinafter referred to as Orchestra Conductor”

BDACT engages the Orchestra Conductor to coordinate music activities on the stage production of “_____” at (Show Site)_____ for ____ performances on the following date(s): _____ 20_____.

In consideration of an honorarium in the amount of \$_____, payable within 14 days following the date of the final performance.

It shall be the function of the Orchestra Conductor to assemble a group of musicians and prepare them musically for the show performances. The Orchestra Conductor works with and is accountable to the Show Director.

The Orchestra Conductor agrees to work toward both a dramatic and financial success for BDACT. It shall be the effort of the Orchestra Conductor to present a near professional musical production while keeping the spirit of amateur theater.

I have read and agree to these terms and the expectations outlined in the attached addendum.

By _____
(Signature) BDACT Staff Representative (Signature) Orchestra Conductor

ORCHESTRA CONDUCTOR Contract Addendum

Thank you for your leadership at BDACT. We appreciate your time, commitment, and your skills. The success of the show will depend upon your preparation, coordination, cooperation, and communication. Everyone wants you to succeed so please communicate problems, special needs, and concerns to the Show Director, Production & Volunteer Coordinator, the Managing Director, or production committee as soon as possible.. Involvement in BDACT designates you a participatory member, which allows you to vote at the Annual Meeting.

ORCHESTRA CONDUCTOR

_____ Meet with the Show Director with a script and score to understand his/her concept for:

- Size of orchestra
- Location of orchestra
- Potential cuts in music
- Rehearsal Calendar with the cast

_____ Recruit necessary musicians and have commitments as soon as possible.

_____ Set up a rehearsal calendar for the musicians and include any scheduled social activities with the rest of the cast and crew.

_____ Secure a rehearsal location.

_____ Meet with the Vocal Director, Choreographer, and Accompanist to work out tempos and cuts.

_____ Attend a couple of cast rehearsals with the Show Director, Vocal Director, Choreographer, and Accompanist to familiarize yourself with the show and the Show Director's vision.

_____ Stay in contact with the stage manager regarding shirt orders or any other cast and crew activities.

_____ Work side-by-side for a week with the vocal director when the orchestra starts rehearsing with the cast. The vocal director will assist you with cast and individual cast member strengths and weaknesses.

_____ Contact the auditorium tech crew or show producer about special needs such as lights, chairs, music stands, head set, tv monitor, sound monitor, etc.

_____ Collect and return the show music books to the Stage Manager on closing night. All marks must be erased from the music before returning.

_____ The orchestra is responsible for having their area in as good of shape or better at strike. Extra help with the set strike is appreciated.

